3807 Monroe Rd. Charlotte, NC 28205 Phone (704) 347-1088 • Fax (704) 347-0596

## **TERMS AND CONDITIONS**

<u>Orders:</u> Acceptance of all orders is subject to approval of Eastway Lock & Key, Inc... Trade references and banking information must accompany orders from new accounts. A tax-exempt certificate must be on file with Eastway Lock & Key, Inc. prior to shipment of first order, if applicable.

**Deposits:** New and existing customers with limited credit history and/or large orders may be required to place a deposit on such, before the order will be accepted and processed. *COD customers without exception*.

<u>Conditions:</u> All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate or quote/order. All agreements are contingent upon strikes, accidents or delays beyond our control. Our workers are fully covered by Workman's Compensation Insurance.

<u>Return of Merchandise:</u> No material may be returned to Eastway Lock & Key, Inc. without written authorization. Stock material in its original sales condition, will be returned subject to a 25% restocking charge. No returns or exchanges on non-stock and/or special order material. No refunds or exchanges on electronic components, equipment or parts. ALL SALES ARE FINAL!!

<u>Merchandise Warranty:</u> Most goods are warranted by the original manufacturer for a period of one (1) year. Some longer warranties are available. Under no circumstances is Eastway Lock & Key, Inc. responsible for damage incurred after delivery of merchandise to the customer. Additionally, warranty may be voided by misuse, abuse, or faulty installation.

<u>Authority of Terms and Conditions:</u> The terms as stated herein are the only ones Eastway Lock & Key, Inc. will honor, and any exceptions must be approved and confirmed by an officer of Eastway Lock & Key, Inc... Terms and conditions of Buyer's purchase orders will not be honored unless an agreement is reached beforehand. Eastway Lock & Key, Inc. has the right to refuse credit to anyone or has the right to refuse to fill any orders. No representations, arrangements, or agreements not appearing on order shall be binding to Eastway Lock & Key, Inc...

<u>Credit Terms:</u> Net: Ten (10) days from date of invoice. All invoices not paid by the due date are subject to a late charge of 1.5% per month. (annual rate of 18%)

Eastway Lock & Key, Inc. reserves the right to refuse shipment to any account past due. Customer agrees to pay attorney's fees incurred by Eastway Lock & Key, Inc. in collection of past due accounts.

Signature: Date	:Order/Quote:
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